

**Bon Homme Yankton Electric Association, Inc.**  
**Minutes of July 22, 2020 Regular Meeting**

The July meeting of the Bon Homme Yankton Electric Board of Directors was held on July 22, 2020 at 8:00am. Present were Directors Paul Voigt, Robert Ruppelt, Rick Koupal, Dave Sykora, John Lillevold, and Dean Sternhagen. Director Dave Sternhagen was absent due to illness. Also present were General Manager Stephanie Horst, Operations Manager Ken Carda, Office Manager Nicole Einrem, Communications/Marketing Coordinator Jaclyn Arens, attorney Sheila Woodward, and Rick Cheloha who is up for election for the District 6 director seat at the August 11, 2020, annual meeting.

President Voigt appointed Robert Ruppelt to serve as acting secretary in Dave Sternhagen's absence. President Voigt also appointed attorney Sheila Woodward to record the minutes.

**Agenda** - Motion by Dean Sternhagen, second by John Lillevold, to approve. Motion carried.

**Minutes** - Motion by Ruppelt second by Sykora to approve the minutes from the June 17, 2020 board meeting.

New Members/Cancellations. Motion by Dean Sternhagen second by Ruppelt to approve the new members and cancellations. Motion carried.

**Capital Credits Retirements to Estates** - Motion by Dave Sykora second by Dean Sternhagen to approve capital credit refunds to estate in the amount of \$715.74. Motion carried.

**Special Equipment** - Special equipment purchases in the amount of \$84,588.01 were reviewed.

**Work Order #882** - Work Order #882 in the amount of \$65,273.06 was reviewed. Motion by Ruppelt second by Lillevold to approve Work Order #882. Motion carried.

## **Reports**

- Jaclyn Arens presented the **Member Services** report for the month. Arens presented on the REC program. After discussion:
- **Policy 50-23 REC Program Rate** – Motion by Lillevold, second by Dean Sternhagen to approve Policy 50-23 and the REC Program Rate as presented. Motion carried.
- Ken Carda reviewed the **Operations Report** as well as the **Near Miss** report. No near misses or accidents were reported.
- Ken Carda presented the **Safety Report**. Motion by Ruppelt second by Lillevold to accept the Safety Report. Motion carried.

- Jeff May from East River appeared via Zoom to go review the Cyber Security report and how it is pulled together. Motion by Ruppelt second by Lillevold to **approve** the June 2020 Cyber Security Report. Motion carried.
- Nicole Einrem presented the **Office and Financial Reports**.
- Stephanie Horst presented the **General Manager** report, including reference to her written report.
- Paul Voigt presented the **East River** report.

**Approval of Reports** - Motion by Lillevold second by Ruppelt to accept all reports. Motion carried.

**Director Quarterly Expense Review** – Board reviewed director expenses for second quarter of 2020. Motion by Sykora, second by Dean Sternhagen. Motion carried.

**COVID Relief** – General Manager Horst presented recommendations on looking at margin relief options later in the year once more of the actual year-end numbers are in effect.

**Capital Credit Payment** – Motion by Lillevold, second by Ruppelt to pay the scheduled capital credit retirement in September. Motion carried.

**East River Director Appointment** – Motion by Lillevold second by Dean Sternhagen to appoint Paul Voigt as the Director on the East River Electric Board representing the Cooperative. Motion carried.

**CFC Special Meeting** – Motion by Sykora second by Dean Sternhagen to appoint General Manager Horst as the voting delegate for the CFC Special Meeting mail-in ballot. Motion carried.

**NCSC Annual Meeting** – Motion by Ruppelt second by Dean Sternhagen to appoint General Manager Horst as the voting delegate for the NCSC annual meeting. Motion carried.

**Annual Meeting** – Board discussed annual meeting on August 11, 2020.

**Executive Session** – None.

**Next Meeting Date** – Next meeting date was set for August 19, 2020, at 8:00am.

Board thanked Rick Koupal for his 18 years of service to the Cooperative.

Motion by Koupal second by Sykora to adjourn at 11:40am. Motion carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Secretary